

Action points as at 27 November 2018

Invited: Giles Baxter (Chair), Jerry Moscrop, Simon Russell, Chris Neill, Annette Godfrey

Apologies: Jaqi Mason, Glenn Pereira, Debbie Croft, Laura Buxton, James Hammond

This meeting was postponed at the last minute due to the number of apologies received due to a combination of other commitments and illness

This note is therefore a record of the key points that the chairman intended to make, and actions proposed.

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Ser	Item	Action	Action By	Due Date
1	<p><u>Welcome (GB)</u></p> <p>Main purposes of meeting:</p> <ul style="list-style-type: none"> • Welcome Annette • Update whole committee on results of consultations so far. • Update on planned consultation activity • Agree assessment criteria for spatial modelling • Agree approach to establishing housing need • Set up spatial modelling exercise: when, who, what, where 			
2	<p><u>Previous Minutes (GB)</u></p> <p>At</p> <p>Outstanding actions:</p>	<p>Action: GB/CN/NH to review letter to businesses in light of risk that some may interpret as parish council changing position on recent planning applications that it has objected to.</p>		
3	<p><u>Project Plan (GB)</u></p> <p>As at 20 November Issue</p>			

<p>4</p>	<p><u>Consultation Responses</u></p> <p>Survey (GP & DC) Drop-Ins (SR). SODC re screening opinion (GP) Other (GB) (SODC Planning Policy, Surgery, verbal from VH)</p>	<p>Survey. Latest results at Action: whilst short of 50%, committee view is that the 37 more replies needed to get to 50% are unlikely to impact significantly on the findings. No further survey work needed.</p> <p>Drop Ins. Map showing those who attended here: Poor attendance from Burcot noted. Action is to wait until next round of consultation to encourage engagement. Once the consultation involves ‘lines on a map’, levels of engagement may rise. SR’s analysis of consultation sheets summarised here:</p> <p>No conclusive preference on options for VH/Scouts Hut/Pavilion. Still have not had formal response from any of the three committees which we need to do full option appraisal. GB comments on the need to consider ‘supportability’ of new/improved existing amenities</p> <p>Action: DC to follow up Dave Croft for Scouts response GB to follow up Penny Hill for VH response GB to follow up John Hill for Sports Club response</p>		
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		SODC Screening Opinion. Response from SODC here: Actions: GB and GP to complete and submit SEA screening opinion questionnaire. HNA: No HNA to be commissioned. GB to set up meeting with SODC (RR), NH, and committee members to agree VSC .		
5.	<u>Assessment Criteria (GB)</u> Draft assessment criteria for spatial modelling here: (The purpose of this document is to inform our spatial modelling; this is different from Design Codes which are required to guide the design in each CRBO)	Action: GB/GP/NH: review assessment criteria before spatial modelling meeting.		
6.	<u>Spatial Modelling (GB)</u> Purpose Location Team Date Materials	Action: GB to set up meeting via doodle poll. Likely to be daytime. All to indicate whether they wish to take part. Location TBC		
7	<u>AOB.</u> CLT Matters	Action GM to provide update and raise any issues for discussion, decisions or actions needed.		

Ser	Item	Action	Action By	Due Date
8	Next Meetings <u>NOT TUESDAYS SO JAQI CAN ATTEND!</u> a. December/January b. February	Action GB to confirm once doodle poll results in: Next Committee Meeting Spatial Modelling		