

**MINUTES OF THE MEETING OF THE PARISH COUNCIL OF
CLIFTON HAMPDEN, HELD VIA VIDEO CONFERENCE SOFTWARE ON 20th
May 2020 AT 7.30 PM**

	Present: Chris Neill (Chairman), Penny Hill, Jaqi Mason, Glenn Pereira, Rob Hollins, Lorraine Lindsay Gale and Sam Casey Rerhaye. Apologies:	Action	By date
1	<p>Public Participation</p> <p>This meeting would normally be the AGM. Chris Neill agreed as Chair and Jaqi Mason as Vice-Chair.</p> <p>Two members of the public joined the meeting. An interest was expressed in the Clifton Hampden Neighbourhood Plan. It was explained that this would be discussed through the Neighbourhood plan forum.</p> <p>Both attendees said they would be listening rather than partaking.</p> <p>An email was received prior to the meeting regarding bike racks at Berinsfield and an additional waste bin in the lay-by between Clifton Hampden and Burcot. These items are being discussed with the relevant authorities.</p>		
2	<p>Minutes</p> <p>The meeting on 15 April was an informal meeting where notes only were taken</p>		
3	<p>Interests</p> <p>None.</p>		
4	<p>Recreation Ground Committee</p> <p>A roofing panel has come off the Scout Hut and another has since come off. The roof will need replacing as it will not last another winter. The Scout Hut helps a lot of children. Options are being considered and once they have decided what to do, the Parish Council will help as much as possible. It is likely to be an expensive job.</p> <p>Remedial work highlighted in Playground Equipment Report still needed doing. Would ask who does the work at the School and use the same company.</p> <p>CD send report to RH and he will liaise with the School</p>		

5	<p>Village Hall Committee</p> <p>Toilets are almost completed and it is looking good</p>		
6	<p>School</p> <p>No items noted</p>		
7	<p>Highway and Footpath Matters</p> <p>The Parish Council will ask for support under the new initiative to create a new cycle path between Clifton Hampden and Long Wittenham.</p> <p>Fine glass on footpath by CSC, likely to have come off recycling lorries. Otherwise could be because there is glass in the verges and when these are cut the glass breaks.</p> <p>Raise with Biffa again and suggest they have a look for themselves to see the issues.</p> <p>Deep Clean - go back with the same list as last time.</p>		
8	<p>Planning</p> <p>No new planning applications</p> <p>Highways scoping application was written before the consultation. Could reply by referring to our recent response to the consultation and attaching the response again. JM will draft and CD will send.</p> <p>CD to request a hard copy to be sent to JM</p>		
9	<p>Clifton Hampden Finance 15 April 2020.</p> <p>Payments to be approved to:</p> <p>Peter for clearing the footpaths</p> <p>Refund of part of the Grant for the NDP</p> <p>BT for Village Hall Broadband</p> <p>Cutting of grass and clearing of tree on wharf</p> <p>Grant to scouts for Boat Store</p> <p>Website hosting fees</p>		

10	<p>Finance</p> <p>An application has been submitted to the Unity Trust Bank to set up a new account.</p> <p>Two Councillors will be able to approve payments and check the balance but not set up payments.</p> <p>It was agreed that the Barclays accounts should be closed and a new account created with Unity Trust Bank.</p> <p>PH has deposited money into the Bank Account. Will note what has been deposited along with the grant for VE day that was not spent. Will provide a document detailing where the money is.</p>		
11	<p>Strategic Planning.</p> <p>Local Plan</p> <p>Likely to have a quick turnaround on the Local Plan and it was agreed that the Parish Council may need extra meetings at short notice to prepare a response.</p>		

12	<p>Report from County Councillor</p> <p>The County Councillor confirmed that all 44 libraries continue to be closed. It is expected that these will be grouped with venues like cinemas and will be one of the last to open. Library staff have been redeployed and there has been a huge uptake in ebooks and audio books.</p> <p>It was confirmed that the Registration service is only managing to register deaths. The temporary place of rest in Upper Heyford has been significantly underused. The expectation was that there would be a higher death rate in the county than there has been</p> <p>An online music service has been started with children in the county. There is discussion on whether Reception, Y1 and Y6 will return on 1 June. The government have said that the final decision on the matter will be taken on 28 May 2020 as it depends on scientific advice. The picture in Oxfordshire is mixed - some schools feel they can accommodate the social distancing requirements but it was acknowledged that there is a wide range of school facilities.</p> <p>It had been discussed whether the County Council would ask Parishes to open Village Halls to provide extra space. In Oxfordshire, over 94% of schools have been open taking care of children of key workers and those who are disadvantaged.</p> <p>In addition, it was confirmed that places had been provided for all eligible children who needed it. No child has been without a place if needed.</p> <p>It was agreed that the situation would be easier if test, track and trace system was up and running.</p> <p>The Councillor was pleased to confirm that the County Council had been able to offer over 90% of children starting primary school in September 2020 their first choice. There was an active School building programme taking place over the county but sadly this was being delayed due to COVID-19.</p> <p>The Council has appointed a new Director of Children's Services coming from Hammersmith. A new Director of Education coming from Warwickshire County Council.</p> <p>Tips are open again across the county.</p>		
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it was noted that a change of emphasis in the gravel plan as the focus on Nuneham Courtney as the single site is now in doubt as the level and quality of gravel is not as good as it first appeared. Alternative sites will be proposed to the Council but Clifton Hampden is not at risk of being suggested as a site. It is likely that there will be an internal enquiry to work out what went wrong with the advice given. JM will send response to gravel plan.

The Councillor confirmed that there was additional funding for cycling which has recently been made available across the county. The Councillor had made a submission on behalf of Clifton Hampden for a cycle path between Clifton Hampden and Long Wittenham. It was confirmed that there was £2.5 million divided across the county.

Highways have just issued a scoping opinion for the roads. There had been quite a lot of email traffic about how unfairly it has been done. Ian Hudspeth replied to the email and confirmed that more has been done than is required.

It was noted that the village had been inundated with visitors due to lifting of restrictions and there was now a problem with parking. There are no restrictions on the High Street from the traffic lights to Forge Lane. No Parking signs and lines need to be replaced. It can be dangerous to manoeuvre around parked cars. All the give way signs off the bridge have worn away. There should be a single yellow line on both sides of the road and white lines to show the give way around the bridge. It was agreed that CN would write to LLG to provide information so she can send on to the relevant person. It is important to clarify to drivers that the road is two-way as people don't realise. It would mean people show caution as they come round the corner. Is it worth trying to cut back the roadside hedge - will have a word with the owner.

The Parish Council would like to note that Oxford Road has been resurfaced and is now pothole free. Workers were very considerate. Contractors done a really good job of clearing the drains after resurfacing the road.

13	<p>Report from District Councillor</p> <p>The District Councillor confirmed that the Communications team was sending out weekly updates to parishes which has crucial numbers and information on business grants. There was a new tranche of grants going out but limited money was available and criteria are being developed by government. The number of business who are probably eligible means that not all of them will be getting them. The Parish Council was asked to include relevant information in the Village Magazine.</p> <p>It was confirmed that waste collections going ahead as normal but should be noted that some of the staff will be on different routes, so may miss the odd person and people should call if their house is missed. People can order new brown bins again. Electrical collections etc will be coming back.</p> <p>It was noted that the District Council had found it made a real improvement to have finance in house as it made it easier for the budgeting. Council finances were stretched and the finances are not looking great. The Council was not sure if they will get all their money back from income losses e.g business rates, parking etc and finances likely to be difficult for the next year or so.</p> <p>Routine planning applications have carried on, but the committee wasn't sitting. First remote meeting took place yesterday and likely to be trying to do quite a few to work through the backlog.</p> <p>The Local Plan was discussed and it was noted that things are carrying on. Planning officers are confident that they will meet the timetable of the Secretary of State. It is likely that the Examination Public will be remote and online and could start as early as the middle of June.</p> <p>The Green Group will write to Secretary of State as they think it is a controversial decision to have online and not usually the sort of thing that is done online. The timetable for Examination Public likely to be published in due course. Inspectors have sent their questions which have been answered and are on the website. The District Councillor will ask the Planners if there is a minimum notification they need to give.</p> <p>As a cycle champion the District Councillor has taken an interest in the government's proposals.</p> <p>The Parish Council noted that sports grants have been well-received as many wouldn't have survived without the money.</p>		
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14	<p>Correspondence</p> <p>None Noted</p>		
15	<p>Any other business</p> <p>NDP - when is it likely to report back. The surveys required of the two sites have already started. There has been some progress. There will be a sub-committee which is about the design of the houses and would like PH input.</p> <p>Plan needs to have a basis in policy. Likely to have to merge two committees for NDP and community right to build.</p> <p>Plan would then go to SODC and would come back with any amendments that they want, then it would go to referendum. If passes referendum it is likely to be granted planning permission.</p> <p>NDP sets out how the Village should look and then planning applications can be submitted in line with the plan.</p> <p>It was confirmed that the Village will be consulted on the plan. It is a requirement that the Village is consulted and the referendum won't take place before 21 May 2021 under government guidelines.</p>		
16	<p>DATE OF NEXT MEETING</p> <p>17 June 2020</p>	AD	