


**Minutes of a Meeting – 10am-12am 12 October 2018 – The Vineyard, High Street, Clifton Hampden, OX14 EQ.**

Attended Giles Baxter (Chair), Jerry Moscrop, , Glenn Pereira, Simon Russell, Laura Buxton, , Neil Homer (Consultant).

Apologies: Jaqi Mason: Debbie Croft ; Vanessa Bailey, James Hammond, Chris Neill

Ser	Item	Action	Action By	Due Date
1	<p><u>Welcome (GB)</u></p> <p>Introduce Neil Homer</p> <p>Main purposes of meeting:</p> <ul style="list-style-type: none"> <li>• Update Neil on current state of play</li> <li>• Create single project plan ‘the straight and narrow’.</li> <li>• Objectives/purpose of drop-in events and progress on design</li> <li>• Call for Sites letter.</li> <li>• Other key issues as advised by Neil.</li> <li>• Confirm Evidence Gathering requirements</li> <li>• Identify businesses, eg Forge, Garage,</li> </ul>	<p>NH advised on external factors: Ox to Cambridge Expressway (most obvious route is south of Abingdon near CH) SODC Core Strategy – any changes unlikely to change impact on us, specifically overall housing numbers. There will be debate over housing numbers, but requirements on small villages unlikely to change. Policy is 5-10% (=10-20 houses for BACH) Keep close to SODC planning team, Ricardo &amp; Holly in particular. Examination of SODLP NB Autumn 2019 Aim to submit NDP July 2019 for examination cNovember 2019.</p>	All	
2	<p><u>Previous Minutes (GB)</u></p> <p>At <span style="background-color: black; color: black;">██████</span></p>	Not discussed.		

Ser	Item	Action	Action By	Due Date
3	<p><u>Update (GP)</u></p> <p>a. Activity since 1 October Meeting</p> <p>Survey – distribute w/c 15/10 (done)</p> <p>Flyers – distribute w/c 15/10 (done)</p> <p>VH Booking (done)</p> <p>Bridge Article (done, with amendments reflecting NH advice on call for sites)</p>	<p>Communication channels;</p> <p>Email (DC)</p> <p>Social Media</p> <p>Website (Anne D to post, but will need content)</p> <p>Village Meetings</p> <p>Bridge Magazine</p>		

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4	<p><u>Forward Plan.</u></p> <p>Create one plan from two versions as shown on Brown paper/post it plan.</p> <p></p> <p>To reflect NH input on about which technical assessments are needed:                      Housing Needs Assessment                      Housing Needs Survey (reviews external material, policies, plans etc)                      Design Codes                      Site Assessments                      And consultation requirements.</p>	<p>Discussed and agreed overall approach to next few weeks:</p> <ul style="list-style-type: none"> <li>• Start from what we know from previous consultations</li> <li>• Housing: 20+ on two or more sites. But need to confirm exact target, what type, and where.</li> <li>• Amenities: new site for surgery; school facilities on existing, new, or current site+.</li> <li>• What is missing is a Vision to guide spatial options. Discussion about <u>Identity</u>. Committee agree that we are currently one Parish with two villages each with its own identity. Need residents views on whether they wish to retain this, or to create a single village with a single shared identity.</li> <li>• Three main information requirements: School, Surgery, Vision.</li> <li>• Then committee to do some spatial modelling: develop options and test against Vision.</li> <li>• Only write to landowners relevant to those sites within options that will deliver the Vision. No point in writing to those who own sites that do not fall within the vision.</li> <li>• NH will draft letters to: Surgery/CCG; School/LEA.</li> <li>• Get definitive SODC advice on what technical assessments are needed. Will almost certainly need SEA and Habitat assessments. NH doesn't think we will need HN Survey (which is a review of external context and drivers) or Design Codes. NH will provide draft letter for SODC.</li> <li>• GB will update project plan on this basis.</li> </ul>		



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7	AOB.	NH to provide report/drafts by mid week (w/c 15 Oct) to include: Draft letters for: <ul style="list-style-type: none"> <li>• Surgery</li> <li>• School</li> <li>• SODC</li> </ul> Wording for Spatial Vision alternatives.		
8	Next Meetings <ol style="list-style-type: none"> <li>a. 30 Oct at 8pm.</li> <li>b. 7 November in the evening: 1<sup>st</sup> Drop in Event – Village Hall</li> <li>c. 10 November in the afternoon: 2<sup>nd</sup> drop In event at the VH.</li> <li>d. [ ] November</li> </ol>			