

**MINUTES OF THE MEETING OF THE PARISH COUNCIL OF  
CLIFTON HAMPDEN, HELD IN THE VILLAGE HALL, CLIFTON HAMPDEN ON  
20<sup>th</sup> SEPTEMBER 2017 AT 7.30 PM**

	<p><b>Present:</b> Chris Neill (Chairman), Jaqi Mason, Penny Hill and Bob Matthews</p> <p><b>Apologies:</b> Oliver Thompson</p> <p><b>Also Present:</b> Lorraine Lindsay gale (OCC) Sue Lawson (SODC)</p>	Action	By date
39.	<p><b>Minutes</b> The Minutes of the meeting of the meeting of 19<sup>th</sup> July 2017 were agreed as drawn.</p>	AD	
40.	<p><b>Interests</b> None other than Cllr Mason’s interest in the Fullamoor Quarry application. While this application affects the whole Parish Cllr Mason also has a pecuniary interest in the proposals and therefore took no part in the discussion.</p>		
41.	<p><b>Councillors’ reports</b> <b>Cllr Lindsay Gale OCC</b></p> <p>Cllr Lindsay Gale , having circulated a detailed report of OCC’s activity earlier in the month, reported that OCC had recently received funding support to improve the North Abingdon turn off the A34, and was pursuing other funding bids for major infrastructure projects.</p> <p>OCC has now terminated its arrangement for support services from Carillion; some staff will return to OCC in house and consultants will be commissioned for further projects.</p> <p>Ms Lindsay Gale reported that a number of villages to the south of Oxford are joining together to fight the possibility of routing the proposed Oxford to Cambridge expressway across their parishes. The Parish Council felt it did not have the capacity to take on another planning issue, but asked Cllr Lindsay Gale to keep them informed.</p> <p>The Parish Council expressed concern that officers in OCC highways did not appear to be sufficiently involved in major planning decisions – eg the proposed route of the Clifton Hampden relief road, the SODC Local Plan traffic implications, and the local gravel application. The Parish Council also noted that traffic monitoring on the A415 was currently taking place, and was concerned that these major matters were</p>		

	<p>proceeding before traffic evidence had been gathered and analysed. Cllr Lindsay Gale agreed to facilitate a meeting between Bachport and highways regarding ongoing concerns about the applicants traffic assessment</p>		
42.	<p><b>Cllr Sue Lawson (SODC)</b> Cllr Lawson has also sent a monthly report into SODC activities, which has been circulated.</p> <p>She reminded the Parish Council that SODC had a Community Grant Fund which could supply small grant funding, and also had access to LEADER funding until March 2019 for larger projects. She was advised that the local Scout group had made an application for funding, which she agreed to follow up.</p> <p>She also agreed to clarify with SODC Officers the proposed route of a new road, as English heritage has objected to construction of the road over a historic monument.</p>		
43.	<p><b>Gravel/Minerals Plan</b></p> <p>It was reported that Oxfordshire County Council formally adopted the Oxfordshire Minerals and Waste Local Plan Part 1 – Core Strategy on 12<sup>th</sup> September 2017. The Parish Council noted that Oxfordshire’s housing requirement has been lowered considerably in the Housing White Paper published on 14<sup>th</sup> September by DCLG. This should have the effect of considerably lowering OCC’s minerals landbank requirements, and the Council was concerned to note that the implications of the new policy appeared to be being ignored at both County and District level.</p> <p>The Fullamoor Quarry Application is expected to be considered by OCC’s Planning Committee later in the year, but the Parish Council was concerned that OCC appear to be working with the Applicant to overcome landscape and arborial objections. It was suggested that Cllr Lindsay Gale would facilitate a meeting between parish Council representatives and OCC planners.</p> <p>The parish Council remains most concerned that the evidence about Ancient/Veteran trees submitted by the Applicant is incorrect, and access for the Parish Council has been refused , which makes it difficult to challenge this.</p>	AD	
44.	<p><b>Village Hall</b></p> <p>The Village Hall Committee are seeking quotes for work required to</p>	To	

	<p>update the Village Hall. There will be an Autumn event in the Village Hall in November, and an event will also be planned for summer 2018.</p> <p>It was noted also that a Quiz evening is scheduled to be held for the Church on Saturday 11th Nov</p>	note	
45.	<p><b>Transport/Traffic issues</b></p> <p>To Clerk has written to the PCC's Chief Executive asking for an update on the Indemnity proposals as discussed at the Parish Open Meeting, but there has been no further information from the Police Commissioner's office.</p> <p>Cllr Matthews advised the meeting that he had also again e-mailed Matthew Barber to remind him that the Speedwatch Group remains inactive until this issue is resolved.</p>	AD/BM	
46.	<p><b>SODC Local Plan</b></p> <p>Cllr Hill reported that she had attended the SODC Scrutiny Committee meeting into the Local Plan, and had been appalled at the apparent lack of involvement of members of the committee in the concerns and issues raised by neighbourhood groups. The Plan is likely to be approved by Full Council next week.</p> <p>The Parish Council shared these concerns, and in particular noted that the ETI (Evaluation of Transport Impact) was awaited, and until it is completed evidence for the Plan has also not been completed.</p>	CN	
47.	<p><b>Scouts/recreation ground Committee</b></p> <p>Information has been requested, and supplied to the scouts to assist them in their application to SODC for grant funding to assist in the construction of a boat house.</p> <p>The Archery club has proved very successful and it is hoped that it will continue into 2018.</p> <p>The Parish Council agreed to fund an additional insurance premium to provide cover for the cricket pavilion.</p>	PH	
48.	<p><b>Highways/ Footpaths/ Cycleways</b></p> <p>The Parish Council has received formal notice from OCC that Clifton Hampden bridge will be closed from 9<sup>th</sup> October to 20<sup>th</sup> October to enable repairs to be made to the Bridge. This timetable is dependent upon the works receiving planning/listed building consent from SODC in time.</p> <p>The Clerk was asked to report the overgrown state of the cycleway from</p>		

	Burcot to Culham.		
49.	<p><b>Planning Applications</b> P17/S3342/HH</p> <p>Old School House Burcot ABINGDON OX14 3DP</p> <p>Repairs and refurbishment to existing dwelling, including replacement of existing mezzanine floor. Erection of new rear extension to create additional living accommodation.</p> <p>Objection on the basis that the proposals are;</p> <p>Over development of the site</p> <p>Visually intrusive and</p> <p>The location plan is inaccurate in that it does not show neighbouring properties, who therefore have not been consulted with.</p> <p>P17/S3065/FUL</p> <p>Land to west of Withywindle Abingdon Road Burcot OX14 3DN</p> <p>Proposed erection of a single detached 4-bed dwelling and detached double garage.</p> <p>Objection on the basis that there is insufficient parking provision and the access provisions are unsuitable.</p> <p>P17/S2870/LB</p> <p>Clifton Hampden Bridge Clifton Hampden OX14 3EH</p> <p>Repairs to listed bridge.</p> <p>(Objection as the Parish Council did not feel that the works proposed would adequately deal with the full repair issues required by the Bridge.</p>	AD	
50.	<p><b>Decisions</b> P17/S2771/PDH</p> <p>The Coach House Burcot OX14 3DJ</p> <p>Single storey, flat-roofed, timber clad, rear extension to be built on footprint of dormer outbuildings to provide office, utility room and shower room Width - 6.07m Height - 2.8m Height to eaves - 2.8m</p>	For info	
51.	<p><b>The Wharf</b> The damage to the small walking board down by the meadow (Literally the first one next to the gate) at The Wharf at Clifton Hampden has been</p>	AD/ CN	

	reported to OCC.																																												
<b>52.</b>	<p><b>Clifton Hampden Finance 31<sup>st</sup> May 2017</b></p> <p>The Financial report for the month ending 28<sup>th</sup> February 2017 is attached at Appendix A</p> <p>The Council agreed the following payments:-</p> <table border="0"> <tr> <td>South Oxfordshire DC (Dog bins)</td> <td>101030</td> <td>£12.56</td> </tr> <tr> <td>Savills (rent)</td> <td>101031</td> <td>£1.00</td> </tr> <tr> <td>Suzi Coyne (Advice)</td> <td>101032</td> <td>£1638.00</td> </tr> <tr> <td>Batchport (website)</td> <td>101033</td> <td>£90.00</td> </tr> <tr> <td>Suzi Coyne (Advice)</td> <td>101034</td> <td>£1890.00</td> </tr> <tr> <td colspan="3">cancelled</td> </tr> <tr> <td>Came and co (insurance)</td> <td>101036</td> <td>£180.80</td> </tr> <tr> <td>Cancelled</td> <td>101037</td> <td></td> </tr> <tr> <td>Mrs A Davies (Cl salary)</td> <td>101038</td> <td>£264.58</td> </tr> <tr> <td>HMRC (cl tax)</td> <td>101039</td> <td>£62.80</td> </tr> <tr> <td>Parish online</td> <td>101040</td> <td>£33.80</td> </tr> <tr> <td>O Bowden (cleaner)</td> <td>101041</td> <td>£138.00</td> </tr> <tr> <td>S Thatcher (grass)</td> <td>101042</td> <td>£275.00</td> </tr> <tr> <td>S Thatcher (grass)</td> <td>101042</td> <td>£150.00</td> </tr> </table>	South Oxfordshire DC (Dog bins)	101030	£12.56	Savills (rent)	101031	£1.00	Suzi Coyne (Advice)	101032	£1638.00	Batchport (website)	101033	£90.00	Suzi Coyne (Advice)	101034	£1890.00	cancelled			Came and co (insurance)	101036	£180.80	Cancelled	101037		Mrs A Davies (Cl salary)	101038	£264.58	HMRC (cl tax)	101039	£62.80	Parish online	101040	£33.80	O Bowden (cleaner)	101041	£138.00	S Thatcher (grass)	101042	£275.00	S Thatcher (grass)	101042	£150.00	<b>AD</b>	
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<b>53.</b>	<p><b>Neighbourhood Plan</b></p> <p>Cllr Lawson agreed to facilitate a meeting between the Neighbourhood Plan group and senior SODC Planners to move the proposals forward.</p>	<b>CN</b>																																											
<b>54.</b>	<p><b>Correspondence</b></p> <p>None</p>																																												
<b>55.</b>	<p><b>Any Other Business</b></p> <p>The Parish Council were shocked to hear that lead had been stolen from the roof of the school over a 3 day period in the summer holidays.</p>																																												
<b>56.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>18<sup>th</sup> October 2017</p>	<b>AD</b>																																											

Clifton Hampden Parish Council			Monthly Financial Report	
			Parish Council Meeting	20 September 2017
Payments processed since last meeting				£1,098.72
19-Jul-17	A Lambourne	101023		£19.50
19-Jul-17	Autoglass	101024		£250.78
19-Jul-17	Mrs A Davies	101025		£139.04
19-Jul-17	HMRC	101026		£31.40
19-Jul-17	Donation	101027		£500.00
19-Jul-17	Digipress	101028		£126.00
19-Jul-17	O Bowden	101029		£32.00
Receipts processed since previous report				£1,897.22
14-Aug-17	HMRC			£1,897.22
Bank Reconciliation			Statement dated	30 August 2017
Savings Account				£38,782.45
Current account				£200.00
Items not yet cleared:				
Receipts	None			
Payments	None			
			Net Total	<u>£38,982.45</u>