

**Meeting of NDO Steering Committee
on Friday 19th February 2021**

By Zoom

Present

Giles Baxter (GB)

Simon Russell (SR)

Christopher Purvis (CP)

Rob Hollin (RH)

Chris Neill (CN)

Penny Hill (PH)

Chris Brotherton (CB)

Charles Champion (CC)

Sara Ward (SW) representing the GP Partners

- 1) Minutes of meeting 22 January. Agreed.
- 2) Terms of Reference
The steering group commented on the draft TORs. CN asked that two registrations of members' interest on his part were entered:
 - a. Owner of the Clifton Hampden Village Store and Post Office (business, not building), who will benefit from shop and post office revenue resulting from the scheme.
 - b. Tenant of the post office and shop building, whose ownership will change under the current proposals. There is no identified pecuniary or other benefit from the transfer of ownership.

b. SW suggested that the main body of the TORs include details of roles, whilst the names of current incumbents, and their registrations of member interests were contained in appendices.
Afternote: draft TORs pending PC adoption have been published in the minutes section of the NP website.
- 3) Declarations of Interest. The conflicts of interested noted in the appendix to the amended terms of reference of the committee (with the addition of 2a above) were noted. Members confirmed that there were no other conflicts of interest or related party transactions to declare. A copy of the declarations of interest is attached to the minutes
- 4) Parish Council matters.
 - a. CN reported that the PC have responded to L1 and L2.
 - b. CN reported that the PC has received legal advice. The PC are content with the process that the NDO SG have followed.
 - c. PC has now directed that the process can come off pause, through the re-opening of the consultation.
- 5) GB ran through the checklist for the re-opening of the consultation, attached to these minutes.
- 6) There was a discussion about potential workshops once the consultation was closed. Issues emerging from the 1st part of the consultation included:
 - a. Flooding and Drainage. CB explained that the report has yet to be received. This is because it needs to include potential solutions to address both pre-existing

issues and the impact of development, both of which require specialist engineering input.

- b. Green Issues. CB emphasised that the published drawings were illustrative. Any development would exceed changes to building regulations currently working their way through the system, which require a 31% increase in energy efficiency over current regulations. Other ‘standard’ features would be heating from ground source heat pumps, electric vehicle charging points, waste management systems. The committee would in due course consider what further elements might be included beyond these “standard” features.
- 7) There was a discussion about the future of Watery Lane and the garages. These are currently privately owned by the Estate. CC explained that garages are rented out and that residents have a right of access over the road, but no right to parking. The steering group agreed that a solution, as part of the overall package of benefits, giving Watery Lane residents ownership, e.g. through a management company, of the road and garages should be explored.
 - 8) GB briefed members on the information that would be published on the website on re-opening of the consultation:
 - a. FOIA requests as directed by the PC.
 - b. Amended TORs
 - c. Papers on: project history and community engagement; site selection; rationale for number of houses; rationale for a new surgery
 - 9) GB briefed on the Locality perspective on grant funding:
 - a. No additional funding for FY 20-21 would be available.
 - b. Additional funding for FY 21-22 may be available, but the window for submissions will not open until the start of the FY. There is therefore no rush to submit bids by the end of the FY.
Afternote: GB was informed by Locality on 6/3/21 that the window for spending 20-21 grants has been extended by 3 months, so there will be no requirement to return unspent grants by the end of FY 20-21.
 - 10) GB thanked all steering group members for their work on reviewing and analysing consultation responses. This work would be put on hold, and re-opened on receipt of responses from the second period of consultation.
 - 11) DONM:
 - a. Wednesday 19th March at 13.00
 - b. Friday 16th April at 11.00**Afternote:** the chair has proposed that the March meeting is postponed until after the second consultation window has closed.

Check list for the re-opening of consultation 1-28 March

CN's letter and flyer posted. **Action** GB to draft and members to review. CB to arrange posting. Target date is for letters to arrive Saturday 27th February.

A0/A3 posters. **Action.** GB to draft design with CB/Olive Creation. Members to review. CB to arrange printing. Erect 28/2 or 1/3.

Village Plan email. **Action.** GB to send letter and flyer to DC to send out.

Website. **Action.** GB to work with webmaster. Target date for go-live is Friday 26th Feb.

- New section 'documents' added
- Documents:
 - Grant application, locality correspondence, grant award
 - Application for pre-app advice, report and SODC response
 - Short papers:
 - Overview of the process from 2012, including consultation
 - Site selection
 - Justification for new surgery (SW)
 - Rationale for 25 houses
 - Updated TORs
 - Minutes republished with documents at redacted links
- Landing page redesign – instructions to residents on how to respond
- Reinstatement of links to 'have your say' and new dates
- Updated privacy/GDPR statement

Register of Members' as at February 2021

Pecuniary Interests

Name	Interest	When registered
Christopher Purvis	Representing the beneficiaries of the DCL Gibbs Settlement	November 2019
Charles Campion	Director of Savills, agents to the DCL Gibbs Settlement	November 2019
Christopher Brotherton	Director of Thomas Homes, the development partner	November 2019
Dr Irene Steinbrecher Dr Estelle James	GP Surgery Partners	November 2019
Sara Ward	Director of Critical Edge Associates Limited, representing the GP Surgery Partners	February 2021
Chris Neill	Owner of the Clifton Hampden Village Store and Post Office (business, not building), who will benefit from shop and post office revenue resulting from the scheme	February 2021

Register of Members' Other Interests

Name	Interest	When registered
Giles Baxter	An agreed interest to purchase the paddock land known as Site G from the Gibbs Estate which shares a short boundary with the Paddock site. There is no identified pecuniary or other benefit to the sale by the delivery of the NDO project	December 2020
Chris Neill	Tenant of the post office and shop building, whose ownership will change under the current proposals. There is no identified pecuniary or other benefit from the transfer of ownership.	February 2021