

Burcot & Clifton Hampden Parish Council
Agenda for the meeting of the Parish Council which will be held in the Clifton
Hampden Village Hall on Monday 29th January 2025 at 7.30pm

Members of the public are cordially invited to attend.

Charlotte Ray, Clerk to the Council

1. Declarations

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

Rory Maxwell,

3. Minutes

a) To resolve that the minutes of the meeting of the Council held on 9th December 2024 (circulated to members) be signed as a correct record.

4. Matters Arising

5. Respond to Queries raised by the public at Parish Meeting on 2nd January 2025.

6. Public questions, comments or representations

7. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

8. NDO

9. Councillor Leads

10. Village Hall

11. Planning Applications

To consider the following planning permissions:

- a) **P24/S4070/LDP** - For development work at the following location: Brook Garden, Burcot, OX14 3DP

The application is for: Proposed single storey pool building under Class E of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

- b) **P24/S4094/LDE** - For development work at the following location: The Burrows, Burcot, OX14 3DP

The application is for: Existing lawful use to confirm use of land as domestic curtilage associated with The Burrows dwelling house.

- c) **P24/S3446/FUL** - For development work at the following location: Land in the north of Culham Campus, Culham, OX14 3DB

The application is for: Erection of a security fence, two security huts and a footpath. (As amended by plans and supporting information received (13 January 2025))

- d) **P24/S3499/LDE** - For development work at the following location: 18 Balfour Cottages, Burcot, OX14 3DR

The application is for: Erection of brick enclosure wall to highway frontage.

- e) **P24/S3493/HH** - For development work at the following location: 1 Burcot Park, Burcot, OX14 3DH

The application is for: Proposed single-storey extensions and remodeling. (Amended Certificate of Ownership received 10 December 2024). (Amended Plans & Additional Information received 16 December 2024).

12. Traffic, Highways Matters & HIF1

Traffic warning lights

13. Recreation Ground update

Dog poo bin update, request was submitted in Sept 2023.
Play equipment, maintenance, signage & potholes.

14. Wharf

Repair or replacement of picnic tables.

15. Defib Training

16. Environmental Matters

17. Footpaths and Cyclepaths

18. Culham Campus Presentation

Parish Council to discuss the date they believe would be of most benefit to the Parish for Culham Campus to come and give a presentation with a community Q&A session to follow.

19. Communication Policy

Review of PCs newsletter, reviewing circulation list and relationships to the bridge.

20. Finance

- a) Approve payments below for January

Anne Davies Clerk Fees	£
Charlotte Ray Clerk Fees & Work from home allowance	£363.56

- b) Approve December's Financial report

21. AOB

22. Review monthly tasks calendar

23. Items for next Agenda

Date for next meeting: **7.30pm on Monday 24th February 2025** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim
March	Prepare for audit
April	
May	AGM
June	AGAR Paperwork
July	
August	
September	Begin budget discussions
October	
November	Begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates: